

Ministry of Agriculture and Forests
Bhutan Agriculture and Food Regulatory Authority
CERTIFICATION SERVICES

To,
Director General
Bhutan Agriculture and Food Regulatory Authority
Ministry of Agriculture and Forests
Thimphu, Bhutan

Subject: **APPLICATION FOR FOOD PRODUCT CERTIFICATION**

Dear Sir,

I/we hereby submit an application along with the filled questionnaire (Annex BAFRA-CS-PR7.2-01-FM-02), requesting for certification under BAFRA product certification scheme. I/we have been engaged in the food business, the details of which are given below:

1. Name of firm: _____

Location: _____

Gewog: _____

Dzongkhag: _____

Mobile No./Telephone No./ Fax No: _____

E-mail Address: _____

Business License Number (if applicable): _____

Food Safety License Number: _____

Name of the Technical Incharge (if different from the owner): _____

Name of the Management Incharge (if different from the owner): _____

2. Factory address (if different from above):

Postal Address: _____

Location: _____

Business License Number (if applicable): _____

Telephone No./ Fax No: _____

E-mail Address: _____

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3. Commodity details

3.1 Name of the Commodity:

3.2 Brief description: _____

3.3 Trade mark(s): _____

4. According to my/ our best knowledge the quantity of the mentioned commodity/ process and quantity of export and its price is given below:

Year	Production	Unit	Value
a) For the last year From----- to-----			
b) For the Current year From----- to-----			
Year	Export	Unit	Value
a) For the last year From-----to-----			
b) For the Current year From----- to-----			

5. Specify the exact name of the Standard (s) for which you wish to be certified: _____

6. With a view to ensure the similarity of the process of production of the mentioned commodities as per related standard, I/ We, shall use the Scheme of Testing and Inspection in our manufacture. I/ We shall keep regular records and maintain all required documentation to fulfill the requirements of the identified Standard (refer point 5) and any other additional documentation required by the BAFRA-CS as the Certification Body.

7. I/ We are willing to change or amend our inspection and testing program as may be required from time to time to keep in line with our policy which may be directed by BAFRA-CS.

8. If BAFRA_CS desires to make a preliminary inspection or investigation then, I/We, agree to give all our reasonable opportunity and privileges to BAFRA-CS and accordingly provide our cooperation as per certification requirements.

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9. If the certificate is awarded, I/We will abide by all the terms and conditions of the certification, as updated time to time by BAFRA-CS, so long as it remains valid. If the license becomes prolonged or it is cancelled, then I/We, shall ensure that any use of the Standard Mark on any commodity under the license will be stopped immediately and all related advertisement, materials will be taken back and other necessary action will be taken.

Signature :

Name :

Designation :

Location :

Phone (if any) :

Date :

On behalf of (Insert company name)