



**Ministry of Agriculture and Forests**  
**Bhutan Agriculture and Food Regulatory Authority**  
**CERTIFICATION SERVICES**

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To  
The Director General  
Bhutan Agriculture and Food Regulatory Authority  
Ministry of Agriculture and Forests  
Thimphu, Bhutan

Subject: **APPLICATION FOR ORGANIC CERTIFICATION**

Dasho,

I/we hereby submit an application along with the filled questionnaire, requesting for certification under BAFRA organic certification scheme. I/we have been engaged in the production as per the organic Standard and the details of which are given below:

**1. Farmer/ farmer's group and farm information**

Name of farmer/ farmer's group \_\_\_\_\_

Address of farmer/ farmer's group:

Village: \_\_\_\_\_

Gewog: \_\_\_\_\_

Dzongkhag: \_\_\_\_\_

Location(s) of the farm: \_\_\_\_\_

Telephone No./ Fax No: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Business License Number (if applicable):

Name of the Technical Incharge (if different from the owner): \_\_\_\_\_

Name of the Management Incharge (if different from the owner): \_\_\_\_\_

**2. For Farmers Group or Cooperative (If applicable)**

Please mention below the name of the farmers of the above farmer's group or cooperative.

S.N	Name of the farmers	Farmer ID No



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*Please use additional sheets if required*

**3. Crop Production (If applicable)**

Name of the crop	Cultivated Area (acres/decimals)	For the last year (From ..... to .....)				For the current year (From ..... to .....)	
		Yield (unit)	Harvest Month	Sold (unit)	Balance Stock (unit)	Estimated Yield (unit)	Harvest Month

**4. Wild Collection (If applicable)**

Common Name	Botanical Name	Part of Plant Harvested	Estimated Harvest Yield /Season (Unit)	Harvest Acreage

**5. Animal husbandry (If applicable)**

Livestock Type	Number of Males	Number of Females	Estimated production (Unit)	Product Sold



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**6. Aquaculture (If applicable)**

Aquaculture Type	Estimated Yield (unit)	Harvest Month	Sold (unit)	Balance Stock (unit)

**7. Apiculture (If applicable)**

Common Name	Botanical Name	Estimated Harvest Yield (Unit)	Harvest Acreage

**8. For Processing Units (If applicable)**

Name and Address of Operation	Type of processing	For the last year (From ..... to .....)			For the current year (From ..... to .....)		
		Production (unit)	Sold (unit)	Balance Stock (unit)	Production (unit)	Sold (unit)	Balance Stock (unit)

**9.** Standard (s) for which we wish to be certified:.....

**10.** With a view to ensure the similarity of the process of production of the mentioned commodities as per related standard, we shall keep regular records and maintain all



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required documentation to fulfill the requirements of the identified Standard (refer point 9) and any other additional documentation required by the BAFRA as the Certification Body.

11. We are willing to change our operational practices, as may be required from time to time to keep in line with our policy which may be directed by BAFRA.
12. If BAFRA desires to make a preliminary inspection or investigation then, we, agree to give all our reasonable opportunity and privileges to BAFRA and accordingly provide our cooperation as per certification requirements.
13. If the certificate is awarded, we will abide by all the terms and conditions of the certification, so long as it remains valid for use and also comply with the Rules and Regulations. If the license/certificate becomes prolonged or it is cancelled, then we, shall ensure that any use of the Standard Mark on any commodity under the license will be stopped immediately and all related advertisement, materials will be taken back and other necessary action will be taken.

Signature :

Name :

Designation :

Location :

Phone (if any) :

Date :

On behalf of .....