



**Ministry of Agriculture and Forests
Bhutan Agriculture and Food Regulatory Authority
CERTIFICATION SERVICES**

**REQUEST FOR ANALYSIS OF SAMPLE
FOR OFFICIAL USE ONLY**

For use by BAFRA CS	
LAB NO.	
REQUEST IDENTIFICATION (FILE REF.)	
URGENCY CLASS	
DATE	

Dear Sir/Madam,

Please analyze/test the following samples as per the request form:

IDENTITY/TYPE OF SAMPLE	QUANTITY	PARAMETER	REF. TEST METHOD

Yours truly,

NAME OF CERTIFICATION OFFICER, BAFRA CS:



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DISCUSSION WITH CLIENT (TO BE FILLED BY BAFRA-CS)

1. Purpose of Test

Is the purpose as indicated over leaf clear?

If not, provide more information.

2. Essential Parameters to be Tested for:

Is request clear?

What other parameters do you recommend?

3. Nature of sample and recommended storage conditions:

4. Adequacy of sample(s)

5. Recommended fees

6. Other remarks

7. Urgency class

a. Very urgent (Analysis and Test should be finished within 5day)

b. Urgent (Analysis and Test should be finished within 2 weeks)

c. Normal (Analysis and Test should be finished within 3 weeks)

d. Investigations/Surveys

8. Mode of dispatch

NAME OF CERTIFICATION OFFICER, BAFRA CS:



Royal Government of Bhutan
Ministry of Agriculture
Bhutan Agriculture and Food Regulatory Authority
National Food Testing Laboratory (NFTL), Yusipang

Sample Submission Form

NFTL/FORM/7.4/04

Submitted by (Through BAFRA Field Office) :.....
 Name & Address of the Client :.....
 Phone :..... Fax:..... E-mail:.....
 Date of sample collected:..... Date of sample submitted:.....

For laboratory use only

Registration No:
 Date:.....

Sample Description

Sl No.	Sample Type	Manufacturing date & batch no.	Expiry date	Quantity	Sample collected from	Test Requested	*Sample Storage Condition	<i>For laboratory use only</i>	
								**Sample Condition	FTL Code

*Sample storage condition: (Room temp.) / (Refrigerator) / (Freezer) **Sample condition upon receipt: (Normal) / (Abnormal)

Purpose of Test Requested

1. Export to	:
2. Import from	:
3. Monitoring/Regulatory	:
4. Research	:
5. Certification	:
6. Others	:

Signature/official seal

Date:.....